

Kentucky-Tennessee Society of American Foresters  
2019 Executive Committee Winter Meeting Minutes  
January 23, 2019

- The meeting which was held in Nashville, TN, was called to order at 7:06pm by Chairman Chris Will. The members and others who were present signed a sign-in sheet and were asked to provide a verbal introduction. Attendees were: Brian Hughett, Tim Phelps, Heather Slayton, Dave Walters, Andy Norris, Thomas Kain, Chris Will, Hagan Wonn, John McNulty, Chad Niman, Lloyd Foe, Greg Bailey, Wayne Clatterbuck, Rance Frye, and Jeff Holt.
  
- **Old Business**
  - Review of 2018 Winter meeting minutes
    - Chapters will not be able to have their State Society funds distributed via direct deposit.
    - Heather Slayton made a motion to approve the 2018 summer Executive Committee Meeting minutes as written. The motion was seconded by Thomas Kain.
  - Budget Review
    - The 2018 budget and proposed 2019 budget will be made available before and during the business meeting. The budget review and vote will be tabled until tomorrow.
  - 2019 Winter Meeting Report
    - Andy Norris provided a summary of the planning efforts undertaken for the 2019 Winter Meeting. It was generally agreed that the process went well. Expenses related to this meeting will be very close to meeting related revenue. Sponsors are crucial to offset student costs.
  - K-T SAF Business Manager
    - The possibility of hiring a part time business manager to handle some of the organizations administrative tasks was discussed. The discussion will be carried forward to the 2019 Summer Business meeting.
  - History Committee
    - Chris Will and Doug Rodman will work to get a History Committee Chair in place.
    - It was generally agreed that it is the responsibility of the History chair to obtain all documents, reports, and records and to then catalogue them on the KT website.
  
- **Committee Reports**
  - Rance Frye reported on the progress of the 2019 National Convention planning effort. He will make a written report available during Business Meeting.
  - Thomas Kain will make a membership report available for distribution after our access to the leadership central web page has been restored.

- Heather Slayton submitted a written Audit report. It was mentioned that there are funds for student development opportunities.
- Heather Slayton submitted a written policy report and provided an overview of National and TN state policy changes including the Federal Government shut down, 2019 Farm bill, TN Greenbelt law changes, Weight limits on county roads, and firewood collection on state forests.
- Heather reported that Jon Linsey is the new awards chair. It was mentioned that KT SAF need to do a better job of soliciting nominations for national and state awards.
- Wayne Clatterbuck submitted a written memorial scholarship report and spoke on the status of those funds. It was mentioned that volunteers to serve as investment committee members would be appreciated.
- Tim Phelps and Greg Bailey provided the communications report. 3 newsletters were distributed this year. Tim is the KT web master. The possibility of using mail chimp to send out communications between newsletters was discussed. A job board is to be integrated into the website. It was agreed that we do not have enough content to support social media accounts.
- Heather reported on the Education Committee in place of Laurie. Heather will distribute the 3 student scholarship reports available after she receives them. The Student/Professional field days are still scheduled for the 1<sup>st</sup> Saturdays in March and October. Heather will engage the student liaisons about the plans for these events.
- Chris Will provided a summary of the Continuing Education Committee report. Some potential changes in how CFEs will be requested for meetings were highlighted. It was mentioned that online CFEs would be available on the SAF website after January 25<sup>th</sup>.
- Program Committee chair Andy Norris provided a brief summary. The KT SAF website archive and “old-timers” are valuable resources for developing programs. Jeff Holt wants all SAF programs to be made available to state societies.
- Chris Will provided the Nominations report for Doug. There are 2 vacancies that need to be filled immediately: Secretary and History Committee Chair.

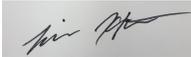
➤ **Chapter Reports**

- East Kentucky: Chad Niman reported on their chapter executive committee and membership statistics.
- West Kentucky: nothing to report.
- East Tennessee: Jeff Holt reported that their chapter is actively trying to recruit new leadership and that they have changed their monthly breakfast meeting to every-other month.
- Southeast Tennessee: Chris Will reported for Dianna that their chapter is suffering communication difficulties and that they need to fill their executive committee
- Middle Tennessee: Rance Frye reported on the success of their 4<sup>th</sup> annual Music and Mentoring event. There are plans to continue this event even though the scheduling might have to be adjusted due to the National convention.
- West Tennessee: It was mentioned that Dr. Mercker put on an excellent winter meeting last year.

- **House of Society Delegates and National SAF**
  - Tim Phelps, Dave Walters, and Chris Will provided an in-depth report covering state society tax filing issues, leadership central resources, the development of internal KTSAF resources, and Forestry Technician Certification through SAF.
  - John McNulty spoke about National SAF the need for strong state societies and his goal of increased communication between National and all state societies.
  - A detailed written report was submitted by Tim Phelps.
- **New Business**
  - 2019 summer meeting has been canceled.
    - A planning meeting will be held instead – details to come
  - The 2020 winter meeting will be held in East Kentucky
- Rance Frye made a motion to adjourn and Tim Phelps seconded the motion. Meeting was adjourned.

### **Budget Meeting 1/24/2019**

- The meeting which was held in Nashville, TN, at 11:25 AM. The attendees were: Brian Hughett, Greg Bailey, Tim Phelps, David Mercker, Lloyd Foe, Chad Niman, Heather Slayton, Thomas Kain, and Chris Will.
- The 2018 budget and 2019 proposed budget were reviewed by the group and the suggested changes from last night's executive committee meeting were explained by Chris Will and Lloyd Foe.
- Heather Slayton made a motion to approve the budget. Lloyd Foe seconded the motion. The motion passed.



Brian Hughett  
2018 Secretary  
Kentucky-Tennessee SAF

The following pages consist of the written committee reports submitted for the 2019 Winter Executive Committee Meeting: